

**TOWN OF EAST WINDSOR
WATER POLLUTION CONTROL AUTHORITY**

Minutes of Meeting of February 24, 2010

Members Present: Paul Anderson, Tom Davis, Jim Barton, Dave Tyler, Philip Godeck, Chuck Riggott (Alternate) and George Butenkoff (Alternate)

Others Present: WPCA Acting Superintendent Ed Alibozek, WPCA Attorney Vincent Purnhagen, and Recording Secretary Laura Michael

Time and Place

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the East Windsor Water Pollution Control Authority Administration Building, 192 South Water St., East Windsor, CT

I. Designate Alternate

All regular members were present.

II. Acceptance of Minutes of January 27, 2010

Motion: To accept the minutes of January 27, 2010.
Barton/Godeck
Passed unanimously

III. Payment of Bills

Motion: To authorize the payment of the February 24, 2010 bill sheet in the amount of \$35,827.86.
Davis/Godeck
Discussion: Mr. Alibozek went over the bill sheet outlining any unusual bills.
Passed unanimously

IV. Visitors

No visitors were scheduled.

V. Receipt of Applications

Monaco Broad Brook Properties, 110 Main St Broad Brook, Subway

Town Engineer Len Norton reported that adequate flow information has been provided and North Central Health sent a letter with a few conditions that have been met.

Motion: To receive the application of Monaco Broad Brook Properties, 110 Main St Broad Brook, Subway.
Barton/Davis
Passed unanimously

Motion: To add Monaco Broad Brook Properties, 110 Main St Broad Brook, Subway, to Approval of Applications.
Tyler/Godeck
Passed unanimously

VI. Approval of Applications

Monaco Broad Brook Properties, 110 Main St Broad Brook, Subway

Motion: To approve the application of Monaco Broad Brook Properties, 110 Main St Broad Brook, Subway.
Davis/Barton
Passed unanimously

VII. Legal

Pump Station Agreement – SJK Properties, Quarry Meadows

There was nothing new to report.

Rya Corporation

There was nothing new to report.

Returned Warrant

Attorney Purnhagen reported that he has ordered searches of two of the properties and has filed a proof of claim for the Chapter 13 Bankruptcy.

VIII. Unfinished Business

North Road Sewer

Mr. Alibozek reported that he had received an acceptance letter from the USDA regarding the preliminary engineering report for the North Road Sewer Project. He has a meeting scheduled in the Windsor office of the USDA for March 9, 2010 at 10:00 a.m. Tim Coon of JR Russo and Chairman Anderson will also attend the meeting.

IX. New Business

Superintendent's Report

Mr. Alibozek reported that there has not been any after-hour call in alarms for the months of January and February. This is a direct result of the operator's attention to detail while performing preventative maintenance.

Mr. Alibozek explained that on February 10th, 2010, Phil Smith from CT DEP performed the annual unannounced inspection of our facility. He commended the WPCA for handling the responsibilities while being understaffed. He also mentioned that he would try to write up the need for our roof repairs for our CIP selection, as that concerned him.

Bill Poole, Consulting Engineer Specialist with Schneider Electric met with Mr. Alibozek on February 16th, 2010 to take a look at the ACP-Control Panels along with the components. It is getting to the point where we may need to consider some type of upgrade to our system in the next 3 – 5 years. Schneider owns Square D / Symax, which is what we currently have installed. Allen-Bradley, Modicon and Siemens could also be considered, but if we just upgrade the existing there may be less labor involved.

We had a visit from Board of Selectmen John Burnham and Gil Hayes on February 18th, 2010.

We received our statement regarding the Nitrogen Credit Program for 2009. Our average of 26 pounds per day allows us a credit of \$13,853.

The Public Hearing for proposed amendment to the Sewer Service Area Map has been scheduled for March 2nd, 2010 at 7:00 p.m. at Scout Hall, 28 Abbe Road.

Mr. Alibozek has been invited to attend a Community Conversation with our seniors on April 6th, 2010, from 10:30 a.m. to 11:30 a.m. He would like to attend if it is ok with the Board. The Board thought it was a good idea.

Mr. Alibozek has not yet heard back from Bay State Consultants; they are looking into our electrical rate contract and trying to provide us with savings. This firm is dedicated to work for us as a municipality; they work along with CCM (Connecticut Conference of Municipalities). They believe that this is a good time to gain some savings.

Mr. Alibozek explained the need for an area to garage the utility truck. The truck is currently kept outside with a canvas cover over the hoist. Storing it inside would extend the life span of the truck. It was thought that the old belt thickener building could be renovated for this use. It was agreed that it would be a good idea to provide shelter for the truck.

Motion: To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.
Godeck/Davis
Passed unanimously

X. Public Hearing Scheduled at 7:30 p.m.

Motion: To open the public hearing scheduled for East Windsor Housing LTD LLC, 15 Acorn Dr, Meadow Farms.
Barton/Godeck
Passed unanimously

There was no one present for East Windsor Housing LTD LLC, 15 Acorn Dr, Meadow Farms. Mr. Alibozek explained that this is a new active adult unit and one half of the FCC has been paid.

Motion: To close the Public Hearing for East Windsor Housing LTD LLC, 15 Acorn Dr, Meadow Farms.
Barton/Godeck
Passed unanimously

Motion: To resume the regular meeting.
Barton/Godeck
Passed unanimously

XI. Action on Facility Connection Charges

Motion: To impose the FCC as published for East Windsor Housing LTD LLC, 15 Acorn Dr, Meadow Farms.
Barton/Tyler
Passed unanimously

New Business - continued

Mr. Alibozek showed the sewer service area map to be used at the Public Hearing; the Rya Corporation property and the Mitchell property have been marked on the map. Mr. Anderson would also like Plum Lane and Golden Irene's identified on the sewer service area map. Mr. Barton felt

there is the need to give these properties a special designation. Public comment will be taken at the public hearing on March 2, 2010, but any amendment will be made at a regular WPCA meeting.

Mr. Alibozek reported that they have three qualified applicants for the Superintendent position. They will need to schedule another subcommittee meeting.

Mr. Anderson explained the union negotiations will take place this spring; they need to take a look at pay scales and the contents of the contract.

A budget subcommittee was formed to meet in March and early April; a date and time will be set. The budget subcommittee members are Mr. Anderson, Mr. Godeck and Mr. Tyler.

The superintendent subcommittee will meet on Wednesday, March 10, 2010 at 5:00 p.m. for the first round of interviews; all Board Members are welcome if they would like to attend. Mr. Godeck has supplied an interview score sheet to grade applicants; he is also drafting an agreement and guidelines for the new Superintendent. A formal, second interview will be conducted with the full Board. The applicants will also be brought in to tour the plant and to meet the staff.

XII. Adjournment

Motion: To adjourn the meeting at 8:08 p.m.
Tyler/Davis
Passed unanimously

Respectfully submitted,

Laura Michael
Recording Secretary